The Organizational Rules of the Graduate Affairs Committee
Department of Economics, National Taiwan University

1. The Department of Economics of National Taiwan University has established the Graduate Affairs Committee (hereinafter referred to as the Committee) to review applications for admission to the graduate school, to allocate teaching assistantships, to assist coursework and thesis writing, and to hold qualification examinations and other relevant matters for graduate students.

2. The Committee is compose of the convener, who can be either the Department Chair, the Vice Department Chair, or the Coordinator of this Committee, and four other full-time faculty members of the Department, who are elected by all the faculty members with a term of two years, half of which are re-elected each year. Members can serve consecutively many times. The election of the Admissions Committee and the Graduate Affairs Committee are conducted at the same time.

3. The responsibilities of this Committee are the following:
     a. Allocate teaching assistantships.
     b. Hold the qualifying examinations for the PhD students.
     c. Evaluate whether the courses taken by the master's degree students are relevant to their thesis.
     d. Review the application of the currently enrolled master's degree students for the PhD program.
     e. Review the applications for admission to the master and PhD programs.

4. The Committee may set up some functional group which includes some full-time faculty members of the Department who are not members of this Committee to assist with specific admissions work.

5. The organization rules will be implemented after being approved by the Department Meeting. The same procedure applies when it is revised.